

City Council Meeting – Regular Meeting July 18, 2016

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Ryan Horn, Scott Nelson, Mark Brenneman, and Travis Kuehl. Arden Jones previously advised that he would arrive late and arrived at 7:05 p.m. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sternke, Public Works Superintendent Craig Wagner, and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Horn, second by Monahan to approve the agenda – all voted yes, motion carried.

Approve Minutes of July 5, 2016 Regular Meeting: A motion was made by Monahan, second by Nelson to approve the July 5, 2016 regular meeting minutes - all voted yes, motion carried.

Bills Submitted for Payment: Finance Officer Sternke gave a report on the MidAmerican invoice received. Due to a malfunctioning gas meter, they undercharged the city for the pool gas invoice and want to collect on 5 years of undercharged fees. The council directed City Staff to have the City Attorney look into the validity of their claim and also asked that we request MidAmerican to send a representative to the next council meeting for questions regarding the invoice. A motion was made by Monahan, second by Nelson to approve the bills submitted for payment minus the MidAmerican invoice – all voted yes, motion carried.

Fire Department Report: Bryon Shumaker gave a report to the council with an update on various department meetings and trainings. Shumaker stated that the new ladder truck should be ready by the end of the month. They have also been working on safety training with the lifeguards and that is going well.

7:05 Special Event Hearing – Chamber – “Business in the Park”: Vince Reilly, President of the Chamber of Commerce, submitted an application for a special events permit to hold a welcome lunch for Jesse Fonkert. A motion was made by Horn, second by Monahan to approve the application and waive the fee – all voted yes, motion carried.

Special Event Permit – Autumn Bates – 600 Par Tee Drive: Autumn Bates submitted an application for a special event permit to hold a 40th Birthday party with music at her residence of 600 Par Tee Drive on August 27th from 7 p.m. to 1 a.m. A motion was made by Nelson, second by Kuehl to approve the special event permit – all voted yes, motion carried.

1st Reading of Ordinance #630 – Amendment to Golf Cart Ordinance: Sidel reported to the council on the ordinance that was drafted by Larry Nelson. The ordinance changes are that all golf carts on city streets would have to be insured with a motor vehicle insurance in accordance to State motor vehicle laws and that non-compliance would warrant a \$200.00 fine. A motion was made by Monahan, second by Horn to approve the first reading of Ordinance #630. Discussion was held. A substitute motion was made by Monahan, second by Horn to increase the permit fee from its current \$5 to \$20. Tony Randall addressed the council and spoke in favor of the increase of the permit fee. A vote was taken on the substitute motion, Brenneman, Kuehl, Monahan, and Jones voted yes, Nelson and Horn voted no – motion carried.

New Business:

Water Bill Dispute – Jeff Thurn of 604 Cressman Trail: City Administrator Sidel reported that Mr. Thurn had contacted her earlier that day and was not going to be able to make the meeting. Mr. Thurn had asked that he be put on the next council agenda. City Public Works Superintendent advised the council on the dispute at the council's request. Discussion was held. A motion was made by Horn, second by Jones to move the agenda item to the August 2 City Council agenda, Kuehl, Horn, Nelson and Jones voted yes, Brenneman and Monahan voted no – motion carried.

Special Budget Meeting: Discussion was held about the upcoming 2017 budget and scheduling the special budget meeting. A motion was made by Monahan, second by Horn to schedule the Special Budget Meeting for August 30, 2016 starting at 6 p.m. – all voted yes, motion carried.

Correspondence: Nelson proposed to write a thank you from this council meeting to the City pool staff. City Council agreed.

Reports:

City Engineer Report: Mitch Mergen updated the council on the projects that are being worked on. Design work is moving forward and construction documents are expected toward the beginning of August on the Mike Franken Trail. The North Main Extension field work is done. They will now begin designing. The Mickelson Road plans were sent to local residents in the adjacent property and field work is expected to begin in the coming weeks.

Public Works Superintendent Report:

Streets – Wagner reported the Bowes Construction is going to start the grind on Colton Road in the coming week. The contractor for the street signs is close to being done. There were a few signs that needed to be redone and they are waiting for the replacement signs. Golden West is getting close to being done with the fiber optic and should be done in August. Street patching will begin in the coming weeks.

Water – Wagner reports that Pond A in the lagoons is close to being low enough to fix the aeration cables. They are working on chlorinating the new water main to get a water sample test passed. Flushing of water hydrants should be done by next week.

Park and Pool – Wagner reports that they have started the extension on Turtle Creek Park and are hoping to have it done by next week. They will then begin working on the drainage issue on 6th street.

Finance Officer Report: Finance Officer Sternke gave a report including a summary of expenses for July 2016 and the cash report and sales tax revenue through June 30, 2016. The current calendar of events was provided.

City Administrator Report: Administrator Sidel gave an update on City business. She reported that the Chamber/EDD, Jesse Fonkert, was getting acquainted with the job and things were going well. The P&Z Board is planning on finalizing the changes on the zoning regulations and getting it to the City Council by their next meeting on August 2, 2016. She also reported that MidAmerican gave a pool grant in the amount of \$5,745.00 for a water feature to be put in at the new wading pool. She also updated the council on pool staffing.

Adjourn: A motion was made by Monahan, second by Horn to adjourn at 8:10 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer