

City Council Meeting – Regular Meeting August 2, 2016

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Ryan Horn, Scott Nelson, Mark Brenneman, Travis Kuehl and Arden Jones. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sterneke, Public Works Superintendent Craig Wagner, City Attorney Larry Nelson and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Monahan, second by Horn to approve the agenda – all voted yes, motion carried.

Approve Minutes of July 18, 2016 Regular Meeting: A motion was made by Horn, second by Nelson to approve the July 18, 2016 regular meeting minutes - all voted yes, motion carried.

Sheriff's Report: Deputy Terrones reported that he has been increasing his presence at some stop signs that have had some complaints on roll through. A couple crashes have occurred near Hartford recently. Narcotic and assault arrest were typical this last month. Night watch is proactively enforcing curfews in the area with the youth. Questions from the council were asked in regards to the recent bridge accident. Deputy Terrones, Fire Chief Shumaker, and Public Works Superintendent Wagner all fielded the questions. An accident occurred on the overpass of 387. The SD DOT is in the process of inspecting it and will keep the city up to date on the progress. Sandy Dean also approached the council and expressed concerns about access to businesses.

Fire Department Report: Bryon Shumaker gave a report to the council with an update on various department meetings and trainings. Shumaker stated that there were 25 calls in July with 9 of them in city limits. Most of their calls have been for vehicle accidents.

7:05 Public Hearing and 1st Reading of Ordinance 631: City Administrator Sidel updated the council on wanting to update the zoning map along with the zoning regulations. A motion was made by Horn, second by Kuehl to approve the first reading of Ordinance 631 – all voted yes, motion carried.

7:10 Public Hearing and 1st Reading of Ordinance 627: Mayor Menning updated the council on the P&Z zoning regulations. City Administrator Sidel updated on what the major changes in the regulations were compared to the last time it was in front of the council. One significant change was in regards to the sign heights along I-90. Dean Munce approached the council to answer questions regarding the regulations. A motion was made by Nelson, second by Brenneman to approve the first reading of Ordinance 627 – Monahan voted no, with all other voting yes, motion carried.

7:15 Public Hearing: Special Event Application – Hartford Area Fire & Rescue: Linda Hartmann approached the council regarding the Hartford Area Fire & Rescue's request for holding their annual street dance scheduled for August 27, 2016 from 7 p.m. to 1 a.m. A request was made to be able to sell malt beverages and close the street in front of the fire station for the dance. A motion was made by Horn, second by Jones to approve the Special Event Application for the Hartford Area Fire & Rescue and waive the application fee – all voted yes, motion carried.

Special Event Application – Bean Bag Benefit for Matt Hanten: A special event application was submitted to hold a Bean Bag Benefit for Matt Hanten on August 21st from 1-6 p.m. Alcohol will be provided through the South Bar and therefore was not requested on this application. It was asked that a barricade be put up on Main Street between 1st and Menth to allow more space for the tournament. A motion was made by Nelson, second by Kuehl to approve the Special Event Application for the Bean Bag Benefit for Matt Hanten – all voted yes, motion carried.

2nd Reading of Ordinance #630 – Amended Golf Cart Ordinance: A motion was made by Monahan, second by Brenneman to approve the second reading of Ordinance #630. Discussion was held and an amended motion was then made by Nelson, second by Horn to make the permit fee \$10.00 in 2017 and increase it to \$20.00 in 2018. Monahan, Jones, Brenneman and Kuehl voted no, Horn and Nelson voted yes, motion failed. The original motion made by Monahan and second by Brenneman to approve the second reading of Ordinance #630 was then voted on – Horn voted no, with all others voting yes, motion carried.

Amend Employee Policy 3.8 – Residency Requirement: City Administrator Sidel updated the council on the proposed change to the city's employee manual. A motion was made by Monahan, second by Horn to approve the proposed changes to the residency requirement. Discussion was held. A substitute motion was made by Monahan, second by Kuehl with a rider on the changes that all employees be residents of the State of South Dakota. Monahan

receded both his original motion and substitute motion and asked that City Administrator Sidel meet with the City Attorney to clean up the proposed changes.

Old Business:

Water Bill Dispute – Jeff Thurn of 604 Cressman Trail: Resident Jeff Thurn did not attend to the council meeting. A motion was made by Horn, second by Kuehl to reject Thurn's request for a reduced fee on his water bill – all voted yes, motion carried.

Update on MidAmerican Energy Billing: City Attorney Nelson updated the council on the research he did on the MidAmerican Energy bill. Sandy Dean approached the council and expressed her concerns and asked questions. City Attorney Nelson answered the questions asked. It was the consensus of the council to put the agenda item on the next agenda to discuss payment. It was also the consensus of the council that there is no longer a need to have a representative come from MidAmerican to ask questions to.

New Business:

Sports Complex Committee – Request to utilize committee funds for proposed Maintenance Shed: Dean Munce approached the council in regards to the proposed Maintenance Shed proposed for the Sports Complex. It was discussed where the placement of the shed would be as well as the uses of the shed. Discussion was held and Public Works Superintendant Wagner and City Engineer Mergen gave input on specifics of the shed. Terry Hagen approached the council as well with comments. A motion was made by Kuehl, second by Brenneman to table the proposal until the next meeting – all voted yes, motion carried. It was the consensus of the council to have Mayor Menning appoint a group to meet in regards to the proposed Maintenance Shed. Mayor Menning appointed Kuehl, Horn, Mergen, Wagner and 2 Sports Complex Committee members to meet on August 15th to discuss the shed.

Chamber Request to Release \$6,000.00 of Budgeted Funds for Hometown Christmas: A motion was made by Monahan, second by Nelson to approve the release of \$6,000.00 to the Hometown Christmas Committee – all voted yes, motion carried.

Billboard Lease Renewal – West Face of Billboard #5 – Chamber/Hometown Christmas: City Administrator Sidel updated council on the terms of the lease. A motion was made by Monahan, second by Jones, to approve the lease for the west face billboard #5 for the Chamber/Hometown Christmas for 1 year. An amended motion was made by Monahan, second by Horn, to extend the lease as long as a paying customer doesn't approach the city wanting to rent the billboard – all voted yes, motion carried. A motion was made by Monahan, second by Horn to add to the lease that if a paying customer does approach the council and the council decides to change the west face billboard #5 that 30 days notice will be given to the Chamber for removal – all voted yes, motion carried.

Billboard Lease Renewal – West Face of Billboard #4 – Big Cup, Inc.: City Administrator Sidel updated the council on the terms of the lease. A motion was made by Nelson, second by Horn, to approve another 3 year lease on the west face of billboard #4 to Big Cup, Inc. – all voted yes, motion carried.

Review Transit Information: City Administrator Sidel updated the council in regards to ICAP and the recent State and Federal audits that occurred. The auditors asked that the information regarding the transit with a summary be given to the City Council as well as the brochure that is available to the public. These items were included in the Council packets.

Correspondence: Menning proposed writing a thank you to the Chamber for setting up and putting on the welcome picnic for Jesse Fonkert. City Council agreed.

Reports:

Chamber & Economic Development Director Report: Jesse Fonkert gave an update to the council on his first month here and what he has accomplished. He reported that he will be representing Hartford at the LCEDA/MCEDA annual golf tournament on August 17th at the hole sponsored by the Chamber.

City Engineer Report: Mitch Mergen updated the council on the projects that are being worked on. Currently there are 4 major projects occurring and most of their efforts are being spent on the Mike Franklin Trail. He reported that he had recently met with Chamber/EDD Jesse Fonkert and familiarized him with the infrastructure of Hartford.

Public Works Superintendent Report:

Streets – Wagner reported the Bowes Construction is finished with the grind on Colton Road. Golden West is getting close to being done with the fiber optic and should be done in August. The micro surfacing project

is planning on starting next Tuesday or Wednesday of the coming week. Flyers are being distributed to the residents along the route. The guys have been painting the yellow no parking curbs by the fire hydrants and will start painting cross walks as time allows.

Water & Sewer – Wagner reports that they are planning on fixing the cables in Pond A next week. The water sample for the Colton Road has passed tests.

Park and Pool – Wagner reports that the storm sewer in Turtle Creek has been installed. They are planning on working on the 6th street drainage issue in a few weeks.

Finance Officer Report: Finance Officer Sternke gave a report including a summary of revenue for July 2016 and the cash balances through June of 2016. She reported that the pet clinic being sponsored by the Hartford Women of Today is coming up on Saturday August 6th. She also reported that the pool is slated to be closed on August 24th. The current calendar of events was provided.

City Administrator Report: Administrator Sidel gave an update on City business. She reported that the P&Z Board will have a training session with SECOG coming up on August 9th. A copy of the power point will be provided to the council of the training for their reference. The P&Z Board passed the zoning and now will be working on code which will be a 2-3 month process. Budget requests have been sent out to all entities so that their requests can be submitted for the 2017 Budget. The 2015 audit is still being worked on and will hopefully wrap up by the end of the month. Janice Hoeck's family donated \$75.00 to the city for the purpose of maintaining the park shelters. They wanted to note that they reserve a shelter each year and are extremely pleased with the good condition of the shelters and the upkeep. Paul Clarke, our Building Inspector/Code Enforcer was elected as one of three state-wide directors for the SD Building Officials Association. The bike trail will go in as soon as the road is shaped up. She reported that 4 property owners did not sign with the trail and the trail has been moved to accommodate those properties. There are 2 property owners that were cooperative in having the trail go through their property to accommodate for the grade.

Adjourn: A motion was mad by Horn, second by Kuehl to adjourn at 9:17 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer