

## **City Council Meeting – Regular Meeting August 21, 2012**

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mike Swier, Gail Olson-Duck, Bill Barnett, Scott Nelson, Mark Monahan, and Leah Johnson. Also present were City Administrator Teresa Sidel, Finance Officer Deb Macdonald, Public Works Superintendent Craig Wagner along with City Engineers, Mitch Mergen and Nick Borns.

**Approve Agenda:** A motion was made by Johnson, second by Olson-Duck to approve the agenda – all voted yes, motion carried.

**Approve Minutes of Previous Meetings:** A motion was made by Monahan, second by Nelson to approve the August 7, 2012 regular meeting minutes with the noted correction under “Discussion of Commercial Vehicle Ordinance” – Johnson abstained with all others voting yes, motion carried. A motion was made by Johnson, second by Nelson to approve the August 13, 2012 special meeting minutes – Olson-Duck abstained with all others voting yes, motion carried.

**Approve Bills Submitted for Payment:** A motion was made by Olson-Duck, second by Johnson to approve the bills submitted for payment – all voted yes, motion carried.

### **Ordinances and Hearings:**

**Resolution 2012-9 – Redeem 2001 Sales Tax Bond Prior to Maturity for Pay-Off.** The council approved paying off the 2001 Sales Tax Bond loan using proceeds from the Central States Manufacturing land sale. As part of the pay off process, the city must pass a resolution of support. A motion was made by Monahan, second by Johnson to approve and adopt Resolution 2012-9 – Redeeming Sales Tax Refunding Revenue Series 2001 Prior to Maturity - all voted yes, motion carried.

**7:10 Annexation Hearing (Resolution 2012-8) – Kidwiler Addition.** On August 14, 2012, the Planning and Zoning Board approved Mary Kidwiler’s application for annexation of property described as the NE¼, Except Tract 1 of Dickerson’s Addition Contained Therein, Except Lots H1, H2, and H3 Contained Therein, and Except Kidwiler’s Addition Contained Therein, of Section 16, Township 102N, Range 51W of the 5<sup>th</sup> P.M., Minnehaha County, South Dakota. Adam Prunty addressed the council with questions regarding the annexation and how it may affect his adjoining property. A motion was made by Swier, second by Monahan to approve and adopt, upon Planning and Zoning recommendations, Resolution 2012-8 – Annexation of Kidwiler Addition – Barnett, Olson-Duck, and Johnson voted no with Swier, Nelson, and Monahan voting yes, Mayor Zimmer cast a tie-breaking “yes” vote – motion carried.

### **Old Business:**

**Review of Drafts of On-Street Parking Amendment Ordinances.** Zoning Ordinance #575 addresses off-street parking and sets restrictions on what commercial vehicles can be parked on private property or “off-street”. Ordinance #449 pertains to “street” parking and does not address commercial vehicles that do not require a CDL license. Per council request, Sidel drafted two ordinances for consideration. A motion was made by Johnson, second by Olson-Duck to approve Draft B of the On-Street Parking Amendment to include the following language; “not exceeding 18,000 pounds licensed weight”– all voted yes, motion carried.

### **New Business:**

**Discussion of Proposed Meadows Development.** Stockwell Engineers, City Attorney Larry Nelson, and Sidel met regarding various issues pertaining to the proposed Meadows Development. Variance requests made by the developers do not conform to the city’s current subdivision regulations. Toby Brown with SECOG recommended that the city amend its zoning and subdivision regulations to allow planned unit developments. A proposed amendment will be presented for review at a later date.

**HADC Request – Appointment to Land Committee.** Gary Sandholm reported that the HADC is in the process of creating a Land Committee to attempt to secure land for development projects. In addition, Sandholm requested that a city council member be appointed to this committee. After discussion, a motion was made by Monahan, second by Johnson to table this matter until the first meeting in September – all voted yes, motion carried.

**Correspondence.** The council received an invitation to attend the Minnehaha County Town Exhibit Opening Reception on August 23<sup>rd</sup> at the Old Courthouse Museum. In addition, the council was invited to the Sioux Empire Housing Partnership meeting/dinner on September 11<sup>th</sup>.

**Reports:**

**Swimming Pool Report:** Pool Manager, Amy Sebert updated the council on pool attendance, pool parties, pool rescues, and reported that 91 individual and 107 family passes were sold this season. Barb Thaler conducted three unannounced drills this summer. The pool closed for the season on August 20<sup>th</sup>. Sebert thanked Thaler for her excellent help to the staff and community; thanked the city employees for all their hard work; and thanked the council members for their support. Discussion was held on lifeguard wages, pool rates, and donated funds.

**Public Works Superintendent Report:**

**Streets** – The city has been working on curb and gutter, patching streets, replacing sidewalks, and cleaning out storm sewer inlets. Wagner reported that the asphalt patch work at the school has been completed. The new weather siren is operable and the 50/50 grant will be applied for after receipt of all invoices. Wagner met with Sioux Falls city officials regarding micro-sealing. The Road Guy will be chip sealing streets in September.

**Water & Sewer** – The pond B aeration system has been fixed. The city has been painting fire hydrants and installing meters/meter heads for new construction. Wagner reported that a fire hydrant near the elevator needs to be repaired.

**Park and Pool** – Park benches and tables for Turtle Creek Park will be installed upon arrival. Wagner is working with Sioux Valley Energy on ball field lighting. The swimming pool is closed for the season and will be drained and winterized this week. Wagner met with the DOT to discuss design of the Highway 38 Bike Path at the intersection of Colton Road and Highway 38. The DOT has agreed to re-align the trail. Wagner was directed to spray for mosquitoes more frequently.

**City Engineer Report:** On behalf of Stockwell Engineers, Borns gave the following report. 1) Stockwell provided a cost estimate to extend water and sewer to 258<sup>th</sup> Street near the Central States Manufacturing site. The city will be investigating a cost recovery or assurance agreement with the developer to participate in the cost. 2) Mergen is drafting engineer design standards. A draft copy will be presented next week. 3) An agreement for engineering services on the SRTS-Round 4 project has been executed by the DOT. Stockwell will be working on plans.

**Review and Approve Bid Documents for Phases 1 and 2 of Sports Complex Project:**

Stockwell Engineers presented information pertaining to Phases 1 and 2 of the Sports Complex Project including the bid notice and cost estimates. A motion was made by Monahan, second by Swier to approve the bid documents for Phases 1 and 2 of the Sports Complex Project and to direct Stockwell Engineers to let this project out for bid – all voted yes, motion carried.

**Finance Officer Report:** Copies of the Bill Report, Revenue Report, and Expenditure Report as well as a summary of the July cash report and sales tax revenue were provided to the council. Macdonald and Sidel will be attending an accounting system workshop in Sioux Falls on August 23<sup>rd</sup>. The SDML Annual Conference will be held in Pierre on October 2<sup>nd</sup>-5<sup>th</sup>.

**City Administrator Report:** Regarding SRTS-Round 4, Sidel will be gathering quotes for a speed trailer and Stockwell will be working on placement of the new crossing signals. The S.D. Game, Fish, and Parks Department denied the city's grant application for Phases 3 and 4 of the Bike/Rec Trail. Sidel noted that Kelly Point Partners will come before the council on September 4<sup>th</sup> to present their proposal for improvements to the city's creek bed area. Mid-States Audio has ordered the ADA hearing system. Sidel provided the council with the Code Enforcer/Building Inspector's July Report.

**City Council Reports:**

**Ward 1:** Johnson noted increased activity with the start of school. She welcomed the students back and reminded residents to be aware of children walking and riding bikes! Barnett expressed satisfaction with the recent rainfall and asked that everyone obey the speed zones.

**Ward 2:** Monahan noted that the Bike/Rec Trail Committee recently met to discuss the Highway 38 Bike/Rec Trail Project as well as benches/tables for the Turtle Creek Bike Trail. The next meeting will be held on September 11<sup>th</sup> at 6:30 p.m. at Ten Pin Alley. Monahan pointed out that sealing of the Turtle Creek bike path turned out very well. Swier noted that the Sports Complex Committee met last week at which time winners of three prizes were drawn. Swier has enlisted Wagner's assistance with drainage issues on West Sixth Street.

**Ward 3:** Olson-Duck reported that the Drive to Revive Downtown Committee will be organizing a mixer at the Hartford Family Fitness Studio in September. In addition, Olson-Duck thanked Steve Maciejewski for his years of service to Hartford! Nelson noted that the Chamber Task Force continues to move forward. He requested that the speed trailer be placed in the vicinity of Elm Road. Nelson commended the city crew for a job well done with ball field maintenance.

**Mayor's Report:** Mayor Zimmer duly noted receipt of Cheryl Prunty's email and assured Prunty that her concerns will be taken into consideration. Mayor Zimmer attended Brandon Pennock's Eagle Scout Ceremony. He congratulated Pennock for earning the highest ranking!

**Other Business:** Johnson advised that she is unable to attend the budget meeting. A motion was made by Nelson, second by Johnson to change the budget meeting from August 29<sup>th</sup> at 6:00 p.m. to Tuesday, August 28<sup>th</sup> at 6:30 p.m. at City Hall – all voted yes, motion carried.

**Executive Session:** A motion was made by Nelson, second by Johnson to enter into executive session, pursuant to SDCL 1-25-2, at 8:19 p.m. - all voted yes, motion carried. A motion was made by Olson-Duck, second by Swier to exit executive session at 8:32 p.m. - all voted yes, motion carried.

**Adjourn:** A motion was made by Olson-Duck, second by Johnson to adjourn at 8:33 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Deb Macdonald.

I, the undersigned, Debra L. Macdonald, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Debra L. Macdonald, Finance Officer