

City Council Meeting – Special Meeting August 26, 2015 – Hartford American Legion

Mayor Bill Campbell called the meeting to order at 7:00 p.m. at Hartford American Legion with the following city council members present: Mark Monahan, Ryan Bortnem, Brad Bjergaard, Doyle Johnson, Bill Haugen and Scott Nelson. Also present were City Administrator Teresa Sidel, Finance Officer Karen Wilber and Public Works Superintendent Craig Wagner.

Approve Agenda: A motion was made by Bjergaard, second by Johnson to approve the agenda as set - all voted yes, motion carried.

Visitors:

Recognition of Visitors: The following people appeared before the council to present their 2016 budget requests: 1) Dean Munce on behalf of the **Sports Complex Committee** requesting \$20,000 for the construction of a shed at the sports complex; 2) Kandace Lewin, Teresa Zimmer, Sheila Brown, Amy Sebert and Neil Hanisch on behalf of the **Swimming Pool Committee** requesting \$130,000 to put towards construction costs of the new wading pool; 3) John Jarding on behalf of the **Humboldt Ambulance** requesting \$12,000 for operating expenses; 4) Bryon Shumaker on behalf of the **Hartford Area Fire & Rescue** requesting \$30,000 for operating expenses and capital equipment replacement funds; 5) **Senior Citizens Center** submitted a request for \$5,000 for utility expenses; 6) James Gordon on behalf of the **Hartford Area Development Corporation** requesting \$43,793 for operating expenses and land acquisition funds; 7) The **Hartford Area Chamber of Commerce** is requesting \$49,000 as follows - Bill Zortman, Lynnae Redenius and Gail Olson-Duck on behalf of the Chamber requesting \$25,000 for operating expenses; Teri Michaels on behalf of the Hometown Christmas Committee requesting \$6,000 for event expenses; and Leah Johnson on behalf of the Jamboree Committee requesting \$18,000 for event expenses.

Review 2016 Proposed Revenues: City Administrator Sidel reviewed the listing of proposed 2016 revenues with the council. Sidel indicated that requesting the maximum amount for property taxes would set the mill levy at 7.1424, which is lower than the current mill levy rate for 2015 of 7.158. A motion was made by Johnson, second by Bjergaard to approve the 2016 proposed revenues with the amendment of reducing the mill levy to 7.00 and adjusting the property tax revenues accordingly – all voted yes, motion carried.

Review 2016 Proposed Expenses: City Administrator Sidel reviewed the listing of proposed 2016 expenses with the council. Sidel indicated that there was a typing error under the Swimming Pool expenses in the General Fund. The line item for insurance reflected \$45,000 on the report and should be \$4,500, causing the expenses in this fund to be overstated by \$40,500. A motion was made by Bortnem, second by Nelson to approve the 2016 proposed expense with the amendment to the Swimming Pool insurance line item in the General Fund to \$4,500 – all voted yes, motion carried.

Review of Additional 2016 Budget Information: City Administrator Sidel reviewed the following informational items with the council: the current debt schedule and debit limit, the updated capital improvement plan and city engineer recommendations for 2016, a recap of each fund and projected balances. Public Works Superintendent Wagner provided the council information regarding additional budget items for the public works department.

A motion was made by Monahan, second by Bortnem to approve allocating \$130,000 from the 2016 general fund to the Swimming Pool Committee – all voted yes, motion carried. A motion was made by Johnson, second by Bjergaard to approve allocating \$5,000 from the 2016 general fund to the Senior Citizens Center – all voted yes, motion carried. A motion was made by Johnson, second by Bortnem to approve allocating \$12,000 from the 2016 general fund to the Humboldt Ambulance – all voted yes, motion carried. A motion was made by Johnson, second by Bortnem to approve allocating \$14,000 from the 2016 general fund to the Sports Complex Committee – all voted yes, motion carried. A motion was made by Johnson, second by Bjergaard to approve allocating \$20,000 from the 2016 general fund to the Fire Department. Further discussion was held regarding the replacement of capital equipment. A substitute motion was made by Monahan, second by Bjergaard to approve allocating \$12,000 from the 2016 general

fund to the Fire Department for operations and to create a line item in the 2016 general fund budget in the amount of \$18,000 for future capital equipment purchases that the fire department can request at the time the equipment is purchased – all voted yes, motion carried. A motion was made by Johnson, second by Bjergaard to approve allocating \$15,000 from the 2016 general fund for traffic count study – all voted yes, motion carried. A motion was made by Johnson, second by Monahan to approve allocating \$10,000 from the 2016 sewer fund for a sewer study – all voted yes, motion carried. A motion was made by Johnson, second by Monahan to approve allocating \$10,000 from the 2016 water fund for a water study – all voted yes, motion carried. A motion was made by Monahan, second by Johnson to approve allocating \$17,000 from the 2016 general fund, \$17,000 from the 2016 water fund and \$17,000 from the 2016 sewer fund for the purchase of a new vacuum excavation system – all voted yes, motion carried. A motion was made by Johnson, second by Bjergaard to approve allocating \$7,000 from the 2016 general fund for paperless packet tablets for the city council, planning & zoning board and the city administrator – Monahan, Bjergaard and Haugen voted no with Bortnem, Nelson & Johnson voting yes. Mayor Campbell broke the tie voting no. Motion failed. A motion was made by Johnson, second by Nelson to approve allocating \$9,300 from the 2016 general fund to install lighting at the sports complex – Monahan and Bjergaard voted no with all others voting yes, motion carried. A motion was made by Monahan, second by Johnson to approve allocating \$1,333 from the 2016 general fund, \$1,333 from the 2016 water fund and \$1,333 from the 2016 sewer fund for needed repairs to the 1999 Dodge Pickup – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to approve allocating \$49,000 from the 2016 third penny sales tax fund to the Hartford Area Chamber of Commerce for the following: \$25,000 Chamber, \$18,000 Jamboree Days and \$6,000 Hometown Christmas – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to approve allocating \$18,000 from the 2016 third penny sales tax fund for the Hartford Area Development Corporation – all voted yes, motion carried. A motion was made by Monahan, second by Nelson to create a line item in the 2016 general fund budget in the amount of \$40,000 for future Mundt Ave/6th Street infrastructure improvement projects – all voted yes, motion carried.

Adjourn: A motion was made by Johnson, second by Bortnem to adjourn at 9:20 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer