

## **City Council Meeting – Special Budget Meeting – August 28, 2017**

Mayor Jeremy Menning called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Ryan Horn, Scott Nelson, Mark Brenneman, Travis Kuehl and Arden Jones. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sterneke, Public Works Superintendent Craig Wagner and City Engineer Jon Brown.

**Approve Agenda:** A motion was made by Horn, second by Jones, to approve the agenda – all voted yes, motion carried.

**Discuss Assam Agreement for Mickelson Road Project:** City Administrator Sidel gave a report to the council on the discussions with Sam Assam regarding his agreement with the City on the Mickelson Road Project. Sam Assam approached to state his case and answer any questions regarding his stance on the agreement. A motion was made by Monahan, second by Nelson, to change the agreement between Sam Assam and the City to reflect the purchase of the right of way not to exceed 2.68 acres at a purchase price not to exceed \$15,000.00 per acre with Sam Assam donating the land for the lift station in return. Councilman Nelson asked John Jarding to approach and comment on the motion. The vote was called and all voted yes, motion carried.

**Review 2018 Proposed Revenue:** A motion was made by Monahan, second by Nelson, to approve the revenue as presented - all voted yes, motion carried.

**Review 2018 Proposed Expenses:** A motion was made by Kuehl, second by Brenneman, to approve the expenses as presented – all voted yes, motion carried.

**Cash Report, Sales Tax Revenue and Debt Limit:** Sidel updated the council on the Cash Report, Sales Tax Revenue and the Debt Limit. Questions and discussion was held.

**Review Updated City Capital Improvement Plan (CIP):** Sidel updated the council on the CIP report put together by Stockwell Engineers. Questions and discussion was held.

**Visitors and Budget Requests:** John Jarding appeared on behalf of the Humboldt Ambulance and requested \$15,000.00. A motion was made by Nelson, second by Kuehl, to allocate \$15,000.00 from the general fund to the Humboldt Ambulance – all voted yes, motion carried. Bryan Shumaker appeared on behalf of the Hartford Area Fire Department to request \$15,000.00 for operating expenses and \$22,000.00 for future equipment replacement. A motion was made by Horn, second by Jones, to allocate \$37,000.00 for the Hartford Area Fire Department's requests from the general fund. Questions were asked regarding the equipment replacement. Nelson called for a vote – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to allocate \$9,000.00 for the Senior Center out of the general fund – all voted yes, motion carried. Jesse Fonkert appeared on behalf of the HADC to request \$16,000.00. A motion was made by Monahan, second by Jones, to allocate \$16,000.00 out of the 3<sup>rd</sup> penny fund – all voted yes, motion carried. Lisa Helvig and Jesse Fonkert appeared on behalf of the Chamber of Commerce to request \$10,000.00 for operating expenses, \$12,000.00 for the Jamboree Carnival, \$5,000.00 for the Halloween event and \$8,000.00 for the Hometown Christmas, for a total of \$35,000.00. A motion was made by Monahan, second by Horn, to allocate \$10,000.00 for operating expenses and \$5,000.00 for the Halloween event for a total of \$15,000.00 to the Chamber out of the 3<sup>rd</sup> penny fund – Brenneman voted no with all others voting yes, motion carried. A motion was made by Monahan, second by Horn, to allocate \$12,000.00 out of the general fund for the Jamboree Carnival – all voted yes, motion carried. A motion was made by Monahan, second by Nelson, to allocate \$8,000.00 for the Hometown Christmas out of the general fund – all voted yes, motion carried. Leah Johnson and Jesse Fonkert appeared on behalf of the Jamboree Committee to request \$23,500.00. A motion was made by Kuehl, second by Horn, to allocate \$23,000.00 out of the 3<sup>rd</sup> penny fund – all voted yes, motion carried.

**Review of Fund Balances and Discussion of Optional Budget Items and Requests:** A motion was made by Monahan, second by Brenneman, to allocate \$50,000.00 from the general fund for the 6<sup>th</sup> Street/Mundt project – all voted yes, motion carried. Councilman Nelson asked Eric Sahly from Marco to approach and present information on purchasing a projector and interactive white board. Discussion was held amongst the council on many possible items on the request list and asked questions of City Staff. A motion was made by Monahan, second by Nelson, to allocate \$2,550.00 for a push plow out of the general fund – all voted yes, motion carried. A motion was made by Monahan, second by Kuehl, to allocate \$4,000.00 for a skidsteer out of the general fund – all voted yes, motion carried. A motion was made by Monahan, second by Kuehl, to allocate \$7,500.00 for a mower out of the general fund – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to allocate \$800.00 for desk risers out of the general fund – all voted yes, motion carried. A motion was made by Nelson, second by Kuehl, to

allocate \$10,000.00 for a projector and interactive white board – Nelson, Horn, Kuehl and Brenneman voted yes, Jones and Monahan voted no, motion carried. A motion was made by Monahan, second by Brenneman, to allocate \$37,000.00 for up to 20 hours of additional police hours, Nelson voted no with all others voting yes, motion carried.

A motion was made by Horn, second by Nelson, to approve allocating \$53,666.67 from the general fund; \$53,666.67 from the sewer fund; and \$53,666.67 from the water fund for a Payloader – Nelson, Horn, Kuehl, and Brenneman voted yes, Jones and Monahan voted no, motion carried.

**Adjourn:** A motion was made by Jones, second by Brenneman, to adjourn at 9:48 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Audra Sternke, Finance Officer