

City Council Meeting – Special Budget Meeting – August 30, 2016

Mayor Jeremy Menning called the meeting to order at 6:03 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Ryan Horn, Scott Nelson, Mark Brenneman, Travis Kuehl and Arden Jones. Also present were City Administrator Teresa Sidel, City Finance Officer Audra Sterneke, and Public Works Superintendent Craig Wagner.

Approve Agenda: A motion was made by Jones, second by Monahan, to approve the agenda – all voted yes, motion carried.

Proposed Revenue: Sidel gave a report explaining the revenue and updated the council on the information contained therein. Discussion was held in regards to the mill levy. A motion was made by Monahan, second by Brenneman, to leave the mill levy at 7% - all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve the revenue spreadsheet- all voted yes, motion carried.

Proposed Expenses: Sidel gave a report and explanation of the expenses and updated the council on any major changes. A typo was discovered during this process. A motion was made by Monahan, second by Nelson, to approve the expense spreadsheet with the correction of retirement under streets from \$83,210.00 to \$4,710.00 – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to add an increase of election salaries to \$150 for election deputies, \$160 for the election supervisor – all voted yes, motion carried.

Cash Report and Debt Limit: Sidel updated the council on both the Cash Report and the Debt Limit and explained both reports. Questions and discussion was held.

CIP & Engineer Report: Sidel updated the council on the CIP and Engineer Reports put together by Mitch Mergen. Questions and discussion was held.

Visitors and Budget Requests: Dean Munce and Paul Renken appeared on behalf of the Sports Complex Committee and requested funds for improvements at the Sports Complex. Candice Lewin appeared on behalf of the Swimming Pool Committee and requested \$7,000.00 to use towards new water features and an umbrella at the new wading pool. John Jarding appeared on behalf of the Humboldt Ambulance and requested \$12,000.00 to use towards operating costs. Bryon Schumaker appeared on behalf of the Fire Department and requested \$18,000.00 for future equipment replacement and \$15,300.00 towards operating expenses. JoAnn Miles appeared on behalf of the Senior Citizen Center and requested \$5,000.00 to use towards utilities. Justin Eich appeared on behalf of the HADC and requested \$10,600.00 to use towards operating expenses. Vince Riley appeared on behalf of the Chamber of Commerce and requested the following; \$10,000.00 for the Jamboree carnival, \$5,000.00 for the Halloween event, and \$8,000.00 for the Hometown Christmas. Leah Johnson appeared on behalf of the Jamboree Committee and requested \$21,000.00 for operating costs. Teresa Sidel also went over requests from city staff for budgeting expenses.

Review of fund balances and Discussion of optional budget items and requests: A motion was made by Monahan, second by Nelson, to approve allocating \$7,000.00 from the 2017 general fund to the Swimming Pool Committee – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve allocating \$8,000.00 from the 2017 general fund to the Senior Citizen Center – all voted yes, motion carried. A motion was made by Monahan, second by Kuehl, to approve allocating \$12,000.00 from the 2017 general fund to the Humboldt Ambulance – all voted yes, motion carried. A motion was made by Monahan, second by Jones, to approve allocating \$5,000.00 from the 2017 general fund for new flooring in city hall – all voted yes, motion carried. A motion was made by Monahan, second by Jones to approve allocating \$21,000.00 from the 2017 3rd penny fund to the Jamboree Committee; \$10,000.00 from the 2017 3rd penny fund to the Chamber for the Jamboree carnival; \$8,000.00 from the 2017 3rd penny fund to the Chamber for Hometown Christmas; and \$5,000.00 from the 2017 3rd penny fund to the Chamber for the Halloween event – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve allocating \$10,600.00 from the 2017 3rd penny fund to the HADC – all voted yes, motion carried. A motion was made by Monahan, second by Jones, to approve allocating \$40,000.00 from the 2017 sewer fund to conduct a Waste Water preliminary design – all voted yes, motion carried. A motion was made by Monahan, second by Kuehl, to approve allocating \$5,000.00 from the 2017 general fund for a trailer – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve allocating \$8,000.00 from the 2017 general fund for a utility vehicle – all voted yes, motion carried. A motion was made by Monahan, second by Brenneman, to approve allocating \$40,000.00 from the 2017 general fund; \$40,000.00 from the 2017 sewer fund; and \$40,000.00 from the 2017 water fund for a Back Hoe – all voted yes, motion carried. A motion was made by Monahan, second by Kuehl, to approve allocating \$25,000.00 from the 2017 sewer fund and \$25,000.00 from the

2017 water fund for the Mundt and 6th Street Projects – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve allocating \$18,000.00 from the 2017 general fund to the Fire Department for equipment replacement – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve allocating \$15,000.00 from the 2017 general fund for the Fire Department operating expenses – all voted yes, motion carried. A motion was made by Monahan, second by Horn, to approve allocating \$100,000.00 from the 2017 general fund to the Sports Complex – all voted yes, motion carried. A motion was made by Nelson, second by Brenneman, to approve allocating \$10,000.00 from the 2017 general fund for paperless packets for the City Council – all voted yes, motion carried. A motion was made by Kuehl, second by Horn, to approve allocating \$45,000.00 from the 2017 general fund to fund a position for a sports complex/swimming pool/bike & recreation liaison – Monahan voted no, with all others voting yes, motion carried.

Adjourn: A motion was made by Brenneman, second by Horn, to adjourn at 9:47 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Audra Sternke.

I, the undersigned, Audra Sternke, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Audra Sternke, Finance Officer