

## **City Council Meeting – Special Budget Meeting – August 30, 2021**

Mayor Jeremy Menning called the meeting to order at 6:30pm at Hartford City Hall with the following city council members present: Mark Monahan, Arden Jones, Mark Brenneman, LaVonne Randall, Travis Kuehl, and Mark O’Hara. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, Chamber and Economic Development Director Amy Farr, City Engineers David Doxtad & Michael Redenbaugh and 14 people from the public.

**Approve Agenda:** A motion was made by Kuehl, second by Randall to approve the agenda as set – all voted yes, motion carried.

**2022 Budget Review:** City Administrator Sidel reviewed the 2022 proposed revenues and expenses with the council. Reports provided: proposed revenues with tax levy information, proposed expenses, current cash report, current sales tax revenue, and debt schedule. City Engineer David Doxtad reviewed the City’s capital improvement plan with the council.

**City Budget Requests:** The following items were presented by staff for funding consideration by the council:

- Truck for Public Works Dept \$30,000
- Gator \$10,000
- Two-Way Plow \$14,300
- Skid steer w/ Tracks \$65,000
- Skid steer Mowing Attachment for Wet Areas \$7,000
- Replacement Slide for Pool \$35,000
- Equipment Shed at Sports Complex \$65,000
- Toro Grounds Keeper \$12,000
- Hustler Mower \$25,000
- Trees to Screen Dump Site Area \$6,000
- Pickleball/Tennis Court Options \$11,000 to \$170,000
- Rebranding \$200,000 to \$300,000

### **Allocation of Funds on City Requests:**

- A motion was made by Jones, second by O’Hara to allocate \$30,000 from the general fund for a truck for the Public Works Dept – all voted yes, motion carried.
- A motion was made by Monahan, second by Jones to allocate \$14,300 from the general fund for a two-way plow – all voted yes, motion carried.
- A motion was made by Monahan, second by Jones to allocate \$11,000 from the general fund for one pickleball court. Further discussion was held on whether it would be better to do a combination pickleball/tennis court. The vote was taken with Monahan voting yes and all others voting no, motion failed.
- A motion was made by Jones, second by Kuehl to allocate \$6,000 from the general fund for trees to screen the dump site area – all voted yes, motion carried.
- A motion was made by Kuehl, second by Brenneman to allocate \$12,000 from the general fund for a Toro Grounds Keeper – Monahan voted no with all others voting yes, motion carried.
- A motion was made by Jones, second by Kuehl to allocate \$50,000 from the general fund to put aside for future rebranding efforts – Monahan and Brenneman voted no with all others voting yes, motion carried.

**Visitor Budget Requests:** The following people appeared before the council to present their 2022 budget requests:

- Callie Tuschen on behalf of Downtown Hartford requesting \$15,000 to fund downtown improvements
- Tim Even on behalf of the Humboldt Fire & Ambulance Service requesting \$22,500 for operating expenses
- Matt Horn on behalf of the Hartford Area Fire & Rescue requesting \$28,000 for operating expenses and \$40,000 for equipment replacement fund
- Deanna Bies on behalf of the Hartford Senior Citizens requesting \$9,000 for utility expenses
- Leah Johnson on behalf of Hartford Jamboree Days requesting \$25,000 for 2022 event expenses
- Leah Johnson on behalf of Hartford Jamboree Days requesting \$25,000 for a carnival for the 2022 event
- Lisa Hellvig on behalf of Hartford Hometown Christmas requesting \$10,000 for 2022 event expenses
- Amy Farr on behalf of the Hartford Area Development Foundation requesting \$55,590 for operating expenses
- Amy Farr on behalf of the Hartford Area Chamber of Commerce requesting \$32,000 for events & operating expenses.

Mayor Menning asked for Ron Healy to recap for the council the information he provided at the Aug 17, 2021 council meeting. Healy is proposing to construct two multi-purpose fields at the Sports Complex. He is estimating that this project, which would consist of fencing and ag lime, would cost approximately 210k plus minimal engineering cost for staking out the fields. He indicated there would be volunteers to help with the labor. Paul Zimmer also address the council in support of this project and justifying the need for more fields in Hartford.

**Allocation of Visitor Funds:**

- A motion was made by Monahan, second by Kuehl to allocate \$22,500 from the general fund to Humboldt Fire & Ambulance Service – all voted yes, motion carried.
- A motion was made by Jones, second by Monahan to allocate \$9,000 from the general fund for the Hartford Senior Center – all voted yes, motion carried.
- A motion was made by Monahan, second by Kuehl to allocate \$25,000 from the general fund to Hartford Jamboree Days – all voted yes, motion carried.
- A motion was made by Jones, second by Kuehl to allocate \$68,000 from the general fund for the Hartford Area Fire & Rescue, with \$28,000 for operating and holding \$40,000 in the equipment replacement fund until needed – Monahan voted no with all others voting yes, motion carried.
- A motion was made by Monahan, second by Brenneman to allocate \$10,000 from the general fund to Hartford Hometown Christmas – O’Hara abstained with all others voting yes, motion carried.
- A motion was made by Monahan, second by Kuehl to allocate \$15,000 from the general fund to Downtown Hartford – O’Hara abstained with all others voting yes, motion carried.
- A motion was made by Monahan, second by Kuehl to allocate \$25,000 from the general fund to Hartford Jamboree Days carnival – all voted yes, motion carried.
- A motion was made by Jones, second by Randall to allocate \$55,590 from the 3<sup>rd</sup> penny fund for the Hartford Area Development Foundation – Kuehl & O’Hara abstained with all others voting yes, motion carried.
- A motion was made by Jones, second by Brenneman to allocate \$32,000 from the 3<sup>rd</sup> penny fund to Hartford Area Chamber of Commerce – Monahan voted no, Randall & O’Hara abstained, all others voted yes – motion failed for lack of majority vote.
- A motion was made by Kuehl, second by Brenneman to allocate \$28,000 from the 3<sup>rd</sup> penny fund to Hartford Area Chamber of Commerce – Monahan voted no, Randall & O’Hara abstained, all others voted yes – motion failed for lack of majority vote.

Discussion was held on the newly formed Park & Recreation Board and weather funds should be budgeted for projects that may be presented to this board for vetting. As presented, this line item of the budget currently has amounts allocated for the three projects that we have submitted grant applications for – the concession stand/restroom building at the Sports Complex, phase 6 of the bike trail and the dog park. A motion was made by Kuehl, second by Brenneman to allocate \$204,000 form the general fund for Park & Rec Board projects – all voted yes, motion carried.

Chamber Director Amy Farr asked that the council revisit her request for funding. Brian Grocott, President of the Chamber, also addressed the council. A motion was made by Monahan, second by Brenneman to allocate \$20,000 from the 3<sup>rd</sup> penny fund to Hartford Area Chamber of Commerce – Randall & O’Hara abstained, with all others voting yes – motion carried.

Finance Officer Wilber provided a review of fund balances with all allocation motions made taken into consideration. Reserves of \$295,360.44 will have to be used in the general fund, reserves of \$358,456.36 will have to be used in the water fund, there will be a surplus of \$8,423 in the 3<sup>rd</sup> penny fund, and there will be a surplus of \$25,529.83 in the sewer fund.

**EXECUTIVE SESSION:** A motion was made Kuehl, second by O’Hara to enter executive session pursuant to SDCL 1-25-2(1) for personnel at 9:02pm – all voted yes, motion carried.

Minutes recorded by Finance Officer Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Karen Wilber, Finance Officer

**EXECUTIVE SESSION:** A motion was made by Kuehl, second by Brenneman to exit executive session at 9:15pm – all voted yes, motion carried.

**ADJOURNMENT:** A motion was made by Brenneman, second by Jones to adjourn at 9:16pm – all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel.

I, the undersigned, Teresa Sidel, City Administrator in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

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Teresa Sidel, City Administrator