

City Council Meeting – Regular Meeting September 16, 2014

Mayor Paul Zimmer called the meeting to order at 7:00 p.m. at Hartford City Hall with the following city council members present: Mark Monahan, Scott Yount, Scott Nelson, Bill Campbell, Doyle Johnson and Gail Olson-Duck. Also present were City Administrator Teresa Sidel, City Finance Officer Karen Wilber, Public Works Superintendent Craig Wagner, and City Engineer Mitch Mergen.

Approve Agenda: A motion was made by Olson-Duck, second by Yount to approve the agenda as set - all voted yes, motion carried.

Approve Minutes of Sept 2, 2014 Regular Meeting: A motion was made by Olson-Duck, second by Nelson to approve the Sept 2, 2014 regular meeting minutes – all voted yes, motion carried.

Approval of the Bills: A motion was made by Johnson, second Olson-Duck to approve the bills submitted for payment – all voted yes, motion carried.

Visitors: None

Ordinances, Resolutions & Hearings:

2nd Reading of Ordinance #618 – No Livestock Within City Limits: Ordinance #618 amends the current regulation #5.0309 and no longer allows livestock within city limits unless approved by the City in conjunction with a special events permit. It also lists the common household pets that are allowed within city limits. A motion was made by Johnson, second by Olson-Duck to approve 2nd reading of Ordinance #618 – No Livestock Within City Limits – all voted yes, motion carried.

2nd Reading of Ordinance #619 – Amend Chapter 3.0102-Conditions Prohibited: Ordinance #619 amends the current regulation #3.0102 and now prohibits a resident to keep or maintain any building or enclosure where livestock, as defined by City Ordinance #618, are kept. A motion was made by Johnson, second by Yount to approve 2nd reading of Ordinance #619 – Amend Chapter 3.0102-Conditions Prohibited – all voted yes, motion carried.

2nd Reading of Ordinance #620 – 2015 Appropriations: A motion was made by Johnson, second by Nelson to approve 2nd Reading of Ordinance #620 – 2015 Appropriations – all voted yes, motion carried.

7:15 Hearing for American Legion – Special Malt/Liquor Beverage Retailer’s License for Sept 20, 2014: A motion was made by Monahan, second by Nelson to approve the Special Malt/Liquor Beverage Retailer’s License for the American Legion in conjunction with a wedding reception to be held at 408 S Western Ave. between the hours of 4pm on Sept 20, 2014 and 2am on Sept 21, 2014 - all voted yes, motion carried.

7:20 Hearing for American Legion – Special Malt/Liquor Beverage Retailer’s License for Oct 18, 2014: A motion was made by Johnson, second by Olson-Duck to approve the Special Malt/Liquor Beverage Retailer’s License for the American Legion in conjunction with an anniversary party to be held at 408 S Western Ave. between the hours of 4pm and 12am on Oct 18, 2014 - all voted yes, motion carried.

Old Business:

Update Pool Manual – Rescue Procedure: City Administrator Sidel provided the council with the updated Rescue Action Plan for the Pool Manual. The items added to the plan are that 911 should be called immediately and that any rescuer should not go beyond their capabilities and place themselves in danger during a rescue situation. A motion was made by Johnson, second by Nelson to approve the updated Rescue Action Plan for the Pool Manual – all voted yes, motion carried.

New Business:

Discussion of Phase 3 of South Main Addition & Storm Sewer: Larry Kolterman was present to address the council on behalf of the developers of the South Main Addition. The development group is interested in starting Phase 3 of their development in the spring of 2015. Discussion was held regarding conversations that happened between the development group and the city back in 2007. When Mickelson Rd was put in the city had asked the

development group to allow the storm sewer run off from the Cresswood Development to go across their property where the future Main Ave would be. In exchange for this drainage easement, the city agreed that it would not assess South Main Addition developers for any storm sewer drainage improvement or costs when the future S Main Ave is developed. A motion was made by Johnson, second by Nelson for the city to honor the agreement made with the South Main Addition development group in regards to assessing no costs to the group for any storm sewer improvement made on S Main Ave. Further discussion was held on what impact the additional storm sewer run off from Cresswood Development is having on this area. A substitute motion was made by Monahan, second by Olson-Duck for city engineers to review the plans of Phase 3 of South Main Addition and determine what the storm sewer needs are before the city moves forward with any decision on the placement of storm sewer within this development – all voted yes, motion carried.

Correspondence: None

Reports:

City Engineer Report: Mitch Mergen, with Stockwell Engineers, updated the city council on projects they are working on. American Fence has completed their work at the Sports Complex. A pay application for the work was presented to the council. Project overrun was discussed. A motion was made by Monahan, second by Nelson to approve payment to American Fence Company in the amount of \$72,330.46 for the fencing work at the Sports Complex – all voted yes, motion carried. Stockwells continues with design work on Phase 3&4 of the bike trail. Now that the layout of East Diamond Trail has been decided, design work has resumed. Stockwells has completed inspections in the Kelly Point and Western Meadows developments.

Public Works Superintendent Report:

Streets – More gravel will be placed on Mickelson Rd in the coming weeks. Inventory has been taken on the street signs as part of the street sign replacement project to take place by 2016. Action Electric has started to remove the light poles along Hwy 38. Work continues with the City of Sioux Falls on trapping & counting mosquitoes to provide information to the State.

Water – Staff has been working with contractors on new water/sewer main projects. The lead & copper testing results came back good. Result letters will be sent to all homeowner who provided samples.

Park and Pool – The pool has been winterized. Staff, along with volunteers, have started the fencing project at the Sports Complex. Wagner extended a thank you to all volunteers for their help on this project

Public Buildings – The rafters for the shop addition have been ordered with hopes of starting construction in the coming weeks.

Finance Officer Report: The finance officer report was presented to the council. The report included a summary of cash balances and sales tax figures through Aug 31, 2014. Also included was a summary of funds available for each city committee and a highlight of bills to be paid. An update of the amphitheater donations & costs was provided along with the calendar of events.

City Administrator Report: Sidel has submitted the grant paperwork on the pool project. Sidel continues to work with the city attorney and the previous property owners in regards the removal of two trailers that are on city owned property. Sanford Health will be conducting the final evaluations needed to finish all the functional job descriptions. Once completed, Sidel will update the employee manual and provide to the council for their approval. Cresswood Developers has placed the top lift on East Opal Lane.

Committee Reports by Liaison:

Mark Monahan – Bike/Rec & Fire Department: There was no Bike & Rec Trail Committee meeting in Sept. The Emergency Planning Committee is scheduled to meet on Sept 25th.

Scott Yount – Swimming Pool: The next Pool Committee meeting is Sept 22nd 7:30pm Pizza Ranch.

Bill Campbell – Sports Complex: The Sports Complex Committee met on Sept 10th. The committee is working on sponsorships and also researching agrilime for the new ballfields. The next meeting is Oct 8th 7pm Midway Bar & Grill.

Gail Olson-Duck – Jamboree Days & Hometown Christmas: Nothing to report.

Doyle Johnson – Downtown: Nothing to report.

Scott Nelson – HADC & Chamber: The Chamber has been working on fundraising. Nelson also noted that the allocation of funds have been made for the Hometown Christmas event.

Mayor's Report: Mayor Zimmer thanked city staff and volunteers for the fencing work they've done at the Sports Complex. He also extended condolences to Gail Olson-Duck for the recent passing of her father.

A motion was made by Olson-Duck, second by Johnson to enter into executive session at 8:12 p.m. – all voted yes, motion carried.

A motion was made by Olson-Duck, second by Johnson to exit executive session at 8:28 p.m. – all voted yes, motion carried.

Adjournment: A motion was made by Johnson, second by Olson-Duck, to adjourn at 8:29 p.m. – all voted yes, motion carried.

Minutes recorded by Finance Officer, Karen Wilber.

I, the undersigned, Karen Wilber, Finance Officer in and for the City of Hartford, South Dakota, do hereby certify that the above and foregoing is a true and correct copy of the minutes which is on file at the Municipal Finance Office.

Karen Wilber, Finance Officer