

## **Hartford Planning and Zoning Minutes - Regular Meeting September 13, 2011**

President Munce called the meeting to order at 7:00 p.m. with the following members present: Ham, Campbell, Cunningham and Bender with Mitchell arriving at 7:04pm. Kuehl was absent with notice. City Administrator, Teresa Sidel was also present along with City Code Enforcer/Building Inspector, Orlin Punt.

### **Minutes:**

The August 23, 2011 regular meeting minutes were reviewed. A motion was made by Cunningham, second by Campbell to approve the minutes of the August 23, 2011 meeting – all voted yes, motion carried. The September 6, 2011 special meeting minutes were reviewed. A motion was made by Ham, second by Bender to approve the minutes of September 6, 2011 meeting – all voted yes, motion carried.

### **Old Business:**

Review Proposed Zoning District Ordinance - The Planning and Zoning Board reviewed proposed revisions to the city's zoning ordinance. After review and discussion, some minor changes were noted. Toby Brown with SECOG will incorporate those changes into a final draft of the new proposed zoning regulation and discussion will be held by the Board before the public hearing on September 27, 2011. The Public Hearing is set for September 27, 2011 at 7:15pm in which all concerned citizens are welcome and may be heard.

August 2011 Inspection Report - The Planning and Zoning Board reviewed the August 2011 Code Enforcer/Building Inspector Report. City Inspector, Orlin Punt, was on hand to address any questions from the Board.

**Adjournment:** A motion was made by Mitchell, second by Ham, to adjourn at 8:05pm - all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel