

Hartford Planning and Zoning Minutes - Regular Meeting September 27, 2011

Board member Bender called the meeting to order at 7:00 p.m. with the following members present: Ham, Campbell, Cunningham and Mitchell. Munce and Kuehl were absent with notice. City Administrator, Teresa Sidel was also present along with City Code Enforcer/Building Inspector, Orlin Punt.

Minutes:

The September 13, 2011 regular meeting minutes were reviewed. A motion was made by Cunningham, second by Mitchell to approve the minutes of the September 13, 2011 meeting – all voted yes, motion carried.

Correspondence/Visitor Recognition:

*Lot 5, North Community Addition – Bill Haugen Jr. was present to discuss Lot 5, North Community Addition with the Planning and Zoning Board. Lot 5, North Community Addition is a 33' strip of land owned by DEH Investments. A drainage and utility easement has been granted to the City of Hartford on the entire 33' strip. On behalf of DEH Investments, Mr. Haugen is asking the Planning and Zoning Board to approve a recommendation to the City Council to reduce these easements to 10' instead of 33' thus allowing the owner's to utilize more of their land for future development. A motion was made by Ham, second by Cunningham to recommend to the City Council to reduce the utility and drainage easement on Lot 5, North Community Addition from 33' to 10' – all voted yes, motion carried.

Old Business:

*Review Proposed Zoning District Ordinance - The Planning and Zoning Board reviewed proposed revisions to the city's zoning ordinance. Toby Brown with SECOG was present to address final questions from the Board and review any new changes proposed. It was noted that the last sentence in section 12.03, B2 (page 41) needed to be changed from a 22' setback to a 25' setback. Mr. Brown will make this correction.

Hearings:

*Public Hearing – Proposed Revisions to the Hartford Zoning Regulations – The Planning and Zoning Board held a 7:15 public hearing to discuss proposed changes to the City's zoning regulation and address questions from the public. Mayor Zimmer was present and questioned the Board regarding dog kennels, residential districts with multi-family housing and home occupations. A motion was made by Campbell, second by Cunningham, to recommend zoning draft dated 9.27.11 to the Hartford City Council for approve with the discussed footage change to section 12.03, B2 – all voted yes, motion carried.

Adjournment: A motion was made by Ham, second by Mitchell, to adjourn at 7:45pm - all voted yes, motion carried.

Minutes recorded by City Administrator, Teresa Sidel