

**CITY OF HARTFORD**  
**EXCAVATION PERMIT for WORK WITHIN THE CITY'S ROW**

Any person making any excavation or tunnel in or under any street, alley, or other public right-of-way in the City shall restore the surface to its original condition within 30 days of approval date. Any opening in a paved or improved portion of a street shall be re-laid by the applicant within 30 days of approval date in compliance with the standards/ordinances\* of the City and applicant shall warrant repair from defects for a period of one year.

**Description/property address/legal where proposed excavation:**

\_\_\_\_\_

**Description of work to be performed (reason for excavation and size of proposed excavation):**

\_\_\_\_\_

**Applicant information:**

Name: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Day-Time Phone Numbers: \_\_\_\_\_

\*When excavating or boring under or into streets with fabric material, the cutting and installation shall be as followed: The hole shall be large enough to have a 2' foot overlap. Contractor will dig last 6" inches to fabric material by hand, so as not to damage the fabric. Fabric shall be cut with a knife or other sharp instrument. Penetrating fabric with excavation/boring equipment is prohibited. When replacing fabric, a new piece of fabric will be installed with a 2' foot overlap over existing fabric. New fabric is to be obtained from the City Maintenance Department. This fabric is free of charge. Placement of fabric will be inspected prior to the placement of bedding material. Bedding material shall consist of same excavating material.

\*Upon written permission from the City, If such an excavation takes place when suitable hot asphalt is not available, a cold asphalt patch mix may be used until a hot mix is available.

\*Any major projects will require city engineer review before permitting.

Signature of applicant:

\_\_\_\_\_ date \_\_\_\_\_

Signature of City for Approval:

\_\_\_\_\_ date \_\_\_\_\_

I have inspected said restoration of street surface and agree that it is acceptable.

\_\_\_\_\_ date \_\_\_\_\_

Public Works Department signature

**CONTRACTOR/APPLICANT IS RESPONSIBLE FOR CALLING  
SOUTH DAKOTA ONE CALL @ 1-800-781-7474.**