



City of Hartford Field Rental Agreement

Field Location: 1610 Western N Ave, Hartford, SD 57033

Date: _____

Rental Options

Basic Rental: \$10/hour/field capped at \$80/day/field

Details: Fields will be drug and trash will be taken out the night prior to rental. This rental includes no “day of” maintenance.

Rental with Maintenance: \$20/hour/field capped at 8 hours of maintenance labor & \$160/day/field

Details: Fields will be drug and trash will be taken out the night prior to rental. Includes dragging the infield between games, as well as basic cleaning/trash removal.

**Neither rental option includes chalking of fields or other setup help*

Personal Information

Name: _____

Group/Organization: _____

Mailing Address: _____

City State Zip

Phone Number: _____

Email: _____

Event Details

Sport: _____

Event type (Game(s), Practice, Tournament): _____

Field Number (1-4): _____

Insurance Policy (Please attach)

Policies

- Absolutely NO driving into City Complexes

- All garbage must be picked up & placed into trash containers. Trash not able to fit into containers must be hauled away.
- The City reserves the right to deny access to the fields due to field conditions at any time
- All event set up materials, decorations & tents must be preapproved by the City and torn down and removed from the complex immediately after the event.
- The reserving party will be held responsible for any damages caused by activities during the time the party has access to the property.
- No Tents or Canopies are permitted unless approved by the city. No camping
- No open fires
- No fire pits

FACILITIES USE AGREEMENT INDEMNIFICATION CLAUSE

User agrees to indemnify and hold the City of Hartford, and its officers, agents, and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of facilities described herein. It is the intention of the parties that the City of Hartford, and its officers, agents and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries either in person or property.

User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this Agreement and agrees to pay the City of Hartford for all damages caused to the facilities resulting from user's activities hereunder.

INSURANCE REQUIREMENTS CLAUSE

User shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than \$1,000,000 each occurrence. If such insurance contains a general aggregate limit it shall apply separately to the Agreement or be no less than two times the occurrence limit. Insurance policy must be in form and manner acceptable to the City of Hartford.

If the City of Hartford is allowing the use of alcohol at the event, the user must carry liquor liability coverage in form and manner acceptable to the City of Hartford.

User shall furnish the City of Hartford with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement, name the City of Hartford as an Additional Insured, and provide that such insurance shall not be canceled, except on 30 days' prior written notice to the City of Hartford.

SUPERVISION REQUIREMENT CLAUSE

User represents that its activities, pursuant to this Agreement, will be supervised by adequately

trained personnel and that user will observe, and cause the participants in the activity to observe all safety rules for the facility and the activity. User acknowledges that the City of Hartford has no duty to and will not provide supervision of the activity.

Agreement

I have fully read and understand the athletic complex rental policies stated above. If additional clean up or maintenance is required due to my event, I take full responsibility for any and all damages. I agree to pay in full for the cost of the damages declared by the City of Hartford. I agree to pay the charges within 15 days of the invoice statement. The rental agreement and proof of liability must be submitted to city hall to guarantee my reservation.

Applicant's Signature: _____

Date: _____

PAYMENT OPTION - CREDIT/DEBIT CARD/CHECK

Card Type: MasterCard – Visa - Discover

Name on Card: _____

Phone Number: _____

Email Address: _____

Card Number: _____

Exp. Date ____ / ____ CSC #: _____

Check number _____ Total \$ _____ Insurance form? Yes/No