

Hartford Planning and Zoning Minutes - Regular Meeting July 14, 2015

Chairman Munce called the meeting to order at 7:00 p.m. with the following members present: Bender, Cain, Cunningham, Wegleitner and McMahon. Kuehl was absent with notice. City Administrator Teresa Sidel and City Code Enforcer/Building Inspector Paul Clarke were also present.

Approval of the Agenda: A motion was made by Cain, second by Cunningham to approve the July 14, 2015 agenda as set – all voted yes, motion carried.

Approval of the Minutes: The minutes from the June 30, 2015 meeting were reviewed. A motion was made by Wegleitner, second by Cain to approve the June 30, 2015 minutes – all voted yes, motion carried.

Hearings/Petitions/Applications:

- **7:05 Hearing – Annexation of County Parcel #59074:** Brian Matthies has petitioned the city for annexation of his land located along south Western Avenue. A motion was made by Bender, second by McMahon to recommend approval to the city council for annexation of the N200 feet of Ruud Tract 1 located in NE Corner of Section 28, Township 102 North, Range 51 West of the 5th P.M. Minnehaha County, South Dakota - all voted yes, motion carried.

Old Business:

- **Review of Zoning Regulations:** Toby Brown with SECOG presented the Board a draft copy of suggested revisions to the city's current zoning regulations. Mr. Brown and the Board reviewed the suggested changes and discussion was held. The Board will review the suggested changes further and more discussion will be held at their next meeting on July 28th.

New Business:

- **Review County CUP for Hartford Township Area:** The County has 2 conditional use hearings coming up at their meeting on July 27th that are within Hartford's growth area.
 - CUP 15-47 is an application received from Mike Ideker to erect a 1,920 sq ft accessory building on his property approximately 1 mile SW of Hartford. (current regulations only allow a 1,200 sq feet building without a CUP).
 - CUP 15-50 is an application received from Joyce Reiners. This would amend CUP 91-2 to allow a 27'x68' mobile home on the property. They plan to remove an existing mobile home and move in a new mobile home.

The Hartford Planning and Zoning Board reviewed these two items and had no comments or concerns with the proposed conditional use permits by the county.

Updates:

***Code Enforcement/Building Inspector Update:** Paul Clarke noted that there are 2 new homes being constructed on Kia Drive and 1 on Par Tee Drive. He has also been busy with code violations and illegal dumping at the city's grass/truck branch dump site.

***City Administrator Updates:**

- Jim Johnson has been working with the City Council and HADC Board to erect affordable, energy efficient homes on the city lots along Vandemark Avenue.
- It was noted that the city's referendum election is scheduled for August 25th so the Planning and Zoning meeting will need to be moved – the Board will set a new date at their next meeting on July 28th.

Adjournment: A motion was made by Cunningham, second by Wegleitner to adjourn at 8:43 pm - all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel