

Hartford Planning and Zoning Minutes - Regular Meeting November 10, 2015

Chairman Munce called the meeting to order at 7:00 p.m. with the following members present: Bender, Cain, Cunningham, Wegleitner and McMahon. Kuehl was absent with notice. City Administrator Teresa Sidel and City Code Enforcer/Building Inspector Paul Clarke were also present.

Approval of the Agenda: A motion was made by Wegleitner, second by McMahon to approve the November 10, 2015 agenda as set – all voted yes, motion carried.

Approval of the Minutes: The minutes from the October 13, 2015 meeting were reviewed. A motion was made by Cain, second by Bender to approve the October 13, 2015 minutes – all voted yes, motion carried.

Old Business:

- **Review of Zoning Regulations:** Toby Brown with SECOG was present to discuss proposed zoning revision with the Planning and Zoning Board. Several items were discussed from definitions to additional use regulations. The Board will continue their review at their next meeting on November 24, 2015.

Updates:

- **Code Enforcement/Building Inspector Update:** Paul Clarke's October 2015 Code Enforcement/Building Inspection Reports was provided to the Board for their reference. Clarke gave the Board an update on several commercial projects, along with an updated number of open new home permits.
- **City Administrator Update:** The board was giving a brief update on the following:
 - The city's new water main has been completed – the water samples have passed inspection and the new line is operational.
 - City engineers are finalizing plans for the new wading pool to be constructed in the spring of 2016.
 - The city has accepted offers to sell the two lots along Vandemark Avenue and the city lots at the corner of 1st and Main. The lots are being transferred to the HADC for direct sell.
 - Larry Kolterman has submitted a plat for lots within the South Main Addition. The plats are being reviewed by the city engineer.
 - The Board was provided a copy of the updated Capital Improvement Plan.
 - Upcoming agenda items were noted.
 - The City is advertising the position of Chamber & Economic Development Director.

Adjournment: A motion was made by Wegleitner, second by Cain to adjourn at 8:19 pm - all voted yes, motion carried.

Minutes recorded by City Administrator Teresa Sidel