Job Description for the City of Hartford
Temporary Part-Time Snow Removal

Position:	Public Works Assistant/Snow Removal
Reports to:	Public Works Superintendent
Employee Classification:	Seasonal Part-Time
Position Starts:	November 1, 2020 (approximately)
Position Ends:	April 1, 2021 (approximately)
Hours:	The expected number of hours will be "as needed". Snow removal can occur anytime day or night and on weekends.

Job Summary

This position is responsible to assist with snow removal on city streets, intersections, and sidewalks. Other maintenance responsibilities will be determined by the Public Works Superintendent. The applicant must be able to work in all types of weather conditions; be able to work both indoors and outdoors; and be physically fit to perform all duties.

Knowledge, Skills, and Abilities

- Basic knowledge of equipment operation and maintenance.
- Must possess a valid driver's license.
- Ability to establish and maintain effective working relationships with city officials, employees, and the general public.
- Perform related work as required.
- High School Graduate or Equivalent.

Selection Guidelines

Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The duties listed above are intended for illustration of the various types of work that may be performed. Omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Compensation

The starting pay range shall be between $12.00 - $20.00 per hour, depending upon qualifications. (Set by the Hartford City Council on 10/4/2016)

Date: _____

Approved: _____

Employee: _____